# **UKSG Webinars – Information for Participants**

We strive to make your participation in UKSG webinars as enjoyable and trouble-free as possible. You may therefore like to read the notes below to help you prepare.

#### **General recommendations:**

- A headset if you wish to join the webinar using your computer and VoIP (Voice over Internet Protocol)
- Close all applications not in use
- A wired internet connection (wireless can affect VoIP) plugged in via a LAN cable

### **System requirements:**

- Internet connection (preferably broadband)
- Windows® 8, 7, Vista, 2003 Server or XP
- Mac OS® X 10.6 (Snow Leopard®) or newer
- Internet Explorer® 7.0 or newer
- Mozilla® Firefox® 4.0 or newer
- Safari™ 3.0 or newer
- Google Chrome™
- JavaScript™

We cannot anticipate all browsers and firewalls, some of which may prevent access to the webinars. Please speak to your IT department if you think an institutional firewall may prevent your participation.

### Mobile devices:

Both Android and iOS mobile devices can be used to join a webinar. First download the free Citrix GoToMeeting app (which facilitates GoToWebinar) from your usual app store.

# **Recording:**

All UKSG webinars are recorded and the link to the recording is sent by e-mail to all those who registered, usually within 48 hours.

Recordings are in Windows Media format and will need Windows Media Player 9 or newer to view them.

# Citrix GoToWebinar Attendee Guide:

Please see <a href="http://support.citrixonline.com/en\_US/webinar/downloaddocument/G2WD00003">http://support.citrixonline.com/en\_US/webinar/downloaddocument/G2WD00003</a> for an overview of GoToWebinar.

We hope you find this information useful. Should you have any further questions or queries, please contact Maria Campbell, <a href="maria@uksg.org">maria@uksg.org</a>.



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